

Professional Licensing and Certification Unit
Council on Sex Offender Treatment
P.O. Box 149347, Mail Code 1982
Austin, Texas 78714
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Phone (512) 834-4530 ** Fax (512) 834-6677
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INITIAL ELIGIBILITY CHECKLIST FOR
EARLY TERMINATION OF CERTAIN PERSON'S OBLIGATION TO REGISTER

(Please Type or Print Clearly)

Date: _____

Offender's Name: _____ DOB: _____

Address: _____

City: _____ Zip Code: _____

Telephone: _____ Email: _____

Attorney if Represented
for Offender Deregistration: _____

Address: _____

City: _____ Zip Code: _____

Telephone _____ Fax: _____

Email: _____

All Reportable Convictions or Adjudications: _____

Age of the Victim at the time of the Offense: _____

County and Court Number of Sentencing Court: _____

(List of required supporting documentation is continued on next page)

In addition to this form, you must also submit the following supporting documentation. Failure to supply the documentation may result in the rejection of your application:

- ☐ Order of Conviction/Deferred Adjudication Order;
- ☐ Charging instrument (Indictment, Information, etc.)
- ☐ If the reportable conviction or adjudication involved a minor, the applicant must provide a copy of one of the following documents which indicates the age of the victim at the time of the offense:
 - a. Offense Report
 - b. Probable Cause Affidavit
- ☐ Finger print based criminal history background checks conducted by both the Texas Department of Public Safety and the Federal Bureau of Investigation. Use the respective links and follow the directions provided by each governmental agency.

DPS: http://www.dps.texas.gov/administration/crime_records/pages/applicantfingerprintservices.htm

FBI: <https://www.fbi.gov/services/cjis/identity-history-summary-checks>
- ☐ Cashier's Check or Money Order in the amount of \$50 made payable to "Council on Sex Offender Treatment". This fee is assessed for the administrative review of an applicant's file and/or request to early terminate his/her obligation to register as a sex offender in Texas.

Please do not include any letters of support or recommendation as they cannot be considered by the Council on Sex Offender Treatment.

Failure to provide any of the above required information will delay and may prevent the review of your deregistration application.